

**TIMETABLE AND INVOICE FOR SERVICES:**

Critical Path Sequence Number	Phase of services and Description of Activity	DUE DATE of payment/target date to finish	Amount of progress payment due to Architect	Expense directly reimbursable to Architect	Fees Paid by owner to city or county
"C.P.S.N."	"PHASE/ACTIVITY"	"DATE"	"\$"	"REIMB.\$"	"CITY\$"
1	Obtain and study copies of all applicable codes, zoning laws, parcel and topographic maps				
2	Conduct feasibility study of project payable by the hour				
3	First conference between owner and Architect to discuss impact of codes, topography, etc.				
4	Pay Architect Retainer Fee				
5A	Hire Land Surveyor to find property corners, locate trees, and map topography/contours and existing curb, gutter, and sidewalk				
5B	Hire Geotechnical/Soils Engineer to assess feasibility of soil percolation rate for leach lines and assess adequacy of soil bearing capacity				
6	Meet with planning officials to verify possibilities and confirm setback, area, height, and parking restrictions				
7A	Prepare schematic design and apply for "Conceptual Review" before the Planning Commission				
7B	Second Conference-Design				
8	Pay Planning Commission Conceptual Review fee				
9	Attend P.C. Conceptual Review				
10	Ascertain approximate construction budget				
11	Hire Landscape Architect				